

MINUTES
Baraboo Area Fire and EMS District Special Commission Meeting
Baraboo Fire & EMS Station 135 4th Street, Baraboo, WI
Wednesday, June 10, 2026, at 6:00pm

Commissioners Present: Joel Petty, Tim Stieve, Eugene Larsen, Brett Topham, Heather Kierzek, Randy Puttkamer, Terry Turnquist, Mike Arndt

Commissioners Excused: Dave Kitkowski

Others Present: Caleb Johnson, Attorney Troy Thompson, Attorney Amber Larson

Call Meeting to Order – Meeting was called to order by Joel Petty at 6:00 pm.

Note compliance with the Open Meeting Law – Compliance with Open Meeting Law verified.

Roll Call – Roll call was taken.

Adoption of Agenda – Motion by Tim Stieve, seconded by Brett Topham to approve. Voice vote, motion carried unanimously.

Public Comments – None.

New Business

Discussion and possible action regarding the following:

- ~~1. Timing of Invoice Issuance – 2nd Half 2026 Municipal Assessments~~
1. Payroll Deduction Adjustments, Grievance Process, and Commission Responsibilities Memorandum Dated May 18, 2026. Attorney Thompson

Closed Session

Upon proper motion, convene in closed session pursuant to Wisconsin Statute Section 19.85(1)(g). Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (Grievance #5429-26-01 Regarding Payroll Deduction Adjustments Associated with the May 8, 2026, Payroll).

Motion by Tim Stieve, seconded by Eugene Larsen to convene into closed session allowing Rob Nelson, Joan Vlcek, Greg Wise and Steve Hause to remain in closed session and all others are excused. Roll call vote, all ayes. Motion carried unanimously.

Motion by Tim Stieve, seconded by Heather Kierzek to return to open session. Roll call, all ayes. Motion carried unanimously.

Open Session

The Baraboo Area Joint Fire and EMS District Commission will return to Open Session pursuant to Wis. Stats. 19.85(2) and may take action as a result of closed session discussions.

Motion by Tim Stieve, seconded by Randy Puttkamer that any communication regarding this grievance and/or any other future union matter be directed directly to the Chief if a Commission member is independently contacted outside of a Commission meeting. Roll call vote, all ayes. Motion carried unanimously.

Commissioner Comments & Future Agenda Items

- Next Meeting Date: June 24, 2026

Adjournment – Motion by Brett Topham, seconded by Terry Turnquist to adjourn. Voice vote, motion carried unanimously.

Approved: June 27, 2026