

**MINUTES**  
**Baraboo Area Fire and EMS District Commission Meeting**  
**Baraboo Fire & EMS Station 135 4<sup>th</sup> Street, Baraboo, WI**  
**Wednesday, October 22, 2025, at 6:30pm**

**Commissioners Present:** Joel Petty, Scott Sloan, Tim Stone, Dan Zurawski, Heather Kierzek, Randy Puttkamer, Terry Turnquist and Mike Arndt

**Commissioners Excused:** Dave Kitkowski

**Others Present:** Caleb Johnson, Josh Hecht, John Young, Pat Cannon, Tom Pinion, Megan Marshall

**Call Meeting to Order** – Meeting was called to order by Joel Petty at 6:30pm.

**Note compliance with the Open Meeting Law** – Compliance with Open Meeting Law verified.

**Roll Call** – Roll call was taken.

**Adoption of Agenda** – Motion by Scott Sloan, seconded by Randy Puttkamer to approve. Voice vote, motion carried unanimously.

**Approval of Minutes for the September 24, 2025 and October 8, 2025 Meetings** - Motion by Randy Puttkamer, seconded by Scott Sloan to approve. Voice vote, motion carried unanimously.

**Public Comments** – CDA Director Pat Cannon – The USDA loan states construction must start June 30, 2026 or request extension. Changes must be reported in writing to USDA.

**Reports**

- Legal Counsel Report – None.
- President's Report – None.
- Financial Report – In packet.
- Asst. Chief of Operations Report – Asst. Chief Hecht gave report.
- Asst. Chief of Training Report – In packet.
- Fire/EMS Chief's Report – Chief Johnson gave report.

**New Business**

Discussion and possible action regarding the following items:

1. Approve check details and online payments for September 2025 in the amount of \$358,328.56. Motion by Scott Sloan, seconded by Tim Stone to approve. Voice vote, motion carried unanimously.
2. Fire/EMS Station Ad-Hoc Committee Formation – Fire and EMS Stations. No action taken. Discussion only.
3. Resolution No. 2025-23 Renewing the Line of Credit with Community First Bank. Motion by Scott Sloan, seconded by Tim Stone to approve. Voice vote, motion carried unanimously.
4. Resolution No. 2025-24 Adopting the 2026 Operating and Capital Budgets. Roll call vote: Joel Petty – Aye, Scott Sloan – Aye, Tim Stone – Aye, Heather Kierzek – Aye, Dan Zurawski – Aye, Randy Puttkamer – Aye, Terry Turnquist – Aye and Mike Arndt – Nay. Motion carried 7-1.

**Commissioner Comments & Future Agenda Items**

- Next Meeting Date(s): November 19, 2025 at 6:30pm  
December 17, 2025 at 6:30pm
- Future Agenda Items:
  - IGA Review and Lease Agreement

**Adjournment** - Motion by Scott Sloan, seconded by Randy Puttkamer to adjourn. Voice vote, motion carried unanimously.

*Respectfully Submitted, Megan Marshall, Executive Assistant, Baraboo Fire and EMS District*

Approved: December 17, 2025