

MINUTES
Baraboo Area Fire and EMS District Personnel Board Meeting
TEAMS MEETING/IN-PERSON
August 7, 2025 at 9:00am

Members: Kevin Calkins, Tom Clark, Ruth Steinhorst, Brent Bailey and John Schick
Others: Caleb Johnson, Josh Hecht, Mark Willer, Megan Marshall, Chris Scott

Call Meeting to Order – Meeting was called to order by Kevin Calkins at 9:00am

Roll Call – Kevin Calkins, Tom Clark, Chris Scott, Brent Bailey and John Schick

Members Present: Kevin Calkins, Tom Clark, Brent Bailey and John Schick

Members Excused: Ruth Steinhorst

Note Compliance with Open Meetings Law: Meeting agenda was posted prior to meeting in compliance with open meetings law.

Adoption of Agenda – Motion from Tom Clark, seconded by Brent Bailey to approve. Voice vote, motion carried unanimously.

Approval of Minutes of July 17, 2025 – Motion by John Schick, seconded by Brent Bailey to approve. Voice vote, motion carried unanimously.

Public Comments – None noted.

New Business

Discussion and possible action regarding the following items:

1. **Approve Eligibility List** – Motion by Tom Clark, seconded by John Schick to approve. Voice vote, motion carried unanimously.
2. **Fire and EMS Chief Joint Position Description** – Motion by John Schick, seconded by Tom Clark to appoint Caleb Johnson Fire and EMS Chief. Voice vote, motion carried unanimously.

Member Comments & Future Agenda Items

- Next Meeting Date: August 21, 2025 9:00am Regular Meeting

Adjournment – Motion by Tom Clark, seconded by Brent Bailey to adjourn. Voice vote, motion carried unanimously.

Respectfully submitted by Megan Marshall, Executive Assistant – Baraboo Fire and EMS District