

**MINUTES**  
**Baraboo Area Fire and EMS District Commission Meeting**  
**Baraboo Fire & EMS Station 135 4<sup>th</sup> Street, Baraboo, WI**  
**Wednesday, August 27, 2025, at 6:30pm**

**Commissioners Present:** Scott Sloan, Tim Stone, Dan Zurawski, Heather Kierzek, Randy Puttkamer, Terry Turnquist and Mike Arndt

**Commissioners Excused:** Joel Petty

**Others Present:** Caleb Johnson, Josh Hecht, Megan Marshall

**Call Meeting to Order** – Meeting was called to order by Scott Sloan at 6:00pm.

**Note compliance with the Open Meeting Law** – Compliance with Open Meeting Law verified.

**Roll Call** – Roll call was taken.

**Adoption of Agenda** – Motion by Randy Puttkamer, seconded by Tim Stone to approve. Voice vote, motion carried unanimously.

**Approval of Minutes** –

July 30, 2025 - Motion by Tim Stone, seconded by Dan Zurawski to approve. Voice vote, motion carried unanimously.

August 19, 2025 - Motion by Tim Stone, seconded by Dan Zurawski to approve. Voice vote, motion carried unanimously.

**Public Comments** - None.

**Presentations**

- Baker Tilly, LLP – 2024 Audited Financial Statements

**Reports**

- Legal Counsel Report – None.
- President’s Report – None.
- Financial Report – Financials are in packet.
- Asst. Chief of Operations Report – Asst. Chief Josh Hecht gave report.
- Asst. Chief of Training Report – Report in packet.
- Fire/EMS Chief’s Report – Chief Caleb Johnson gave report.

**Closed Session**

Upon proper motion and vote, the Baraboo Area Joint Fire and EMS District Commission may convene into Closed Session pursuant to Wis. Stats. 19.85(1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Fire/EMS Chief compensation).

**Motion by Randy Puttkamer, seconded by Heather Kierzek to convene into closed session. Roll call vote, all ayes. Motion carried unanimously.**

**Motion by Mike Arndt, seconded by Terry Turnquist to return to open session. Roll call, all ayes. Motion carried unanimously.**

Approved: September 24, 2025

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**Open Session**

The Baraboo Area Joint Fire and EMS District Commission will return to the Open Session pursuant to Wis. Stats. 19.85(2) and may act because of closed session discussions.

**Motion by Tim Stone, seconded by Randy Puttkamer to approve compensation discussed in closed session. Voice vote, motion carried unanimously.**

**New Business**

Discussion and possible action regarding the following items:

1. Approve check details and online payments for July 2025 in the amount of \$219,451.84. Motion by Tim Stone, seconded by Randy Puttkamer to approve. Voice vote, motion carried unanimously.
2. Resolution No. 2025-21 Authorization to Submit Proposed 2026 Operating and Capital Budgets to Member Municipalities - Motion by Dan Zurawski, seconded by Terry Turnquist to approve. Voice vote, motion carried unanimously.

**Commissioner Comments & Future Agenda Items**

- Next Meeting Date: September 24, 2025

**Adjournment** – Motion by Dan Zurawski, seconded by Randy Puttkamer to adjourn. Voice vote, motion carried unanimously.

*Respectfully Submitted, Megan Marshall, Executive Assistant, Baraboo Fire and EMS District*