

AGENDA
Baraboo Area Fire and EMS District Commission Meeting
Baraboo Fire & EMS Station 135 4th Street, Baraboo, WI
Wednesday, January 22, 2025 at 6:30pm

- Notice to -

Commissioners: Joel Petty, Scott Sloan, Tim Stone, Heather Kierzek, Dan Zurawski, Randy Puttkamer, Terry Turnquist, Mike Arndt, and Dave Kitkowski

Others: Caleb Johnson, Kevin Stieve, Josh Hecht, Mark Willer, William Cole, Dr. Aurora Lybeck, Mayor Nelson

- Call Meeting to Order
- Note compliance with the Open Meeting Law
- Roll Call
- Adoption of Agenda
- Approval of Minutes of December 18, 2024
- Public Comments – Public invited to Speak (Any citizen has the right to speak on any item of business that is on the agenda if recognized by the presiding officer)

Reports

- Legal Counsel Report
- President’s Report
- Financial Report
- Asst. Chief of Operations Report
- Asst. Chief of Training Report
- EMS Chief’s Report
- Fire Chief’s Report

New Business

Discussion and possible action regarding the following items:

1. Complete and submit Conflict of Interest Disclosures.
2. Approve check details and online payments for December 2024 in the amount of \$252,349.09.
3. Approve December 23rd, 2024, write off of patient accounts in the amount of \$68,963.90, per EMSMC/AMB recommendation.
4. Resolution No. 2025-01 Organizational Chart (Johnson)
5. Resolution No. 2025-02 Lieutenant Job Description (Johnson)
6. Resolution No. 2025-03 Captain Job Description (Johnson)
7. Resolution No. 2025-04 Approval of Affiliation Agreement with UW School of Nursing. (Willer)
8. Resolution No. 2025-05 Collection Policy for Fire & EMS Fees (Johnson/Stieve)
9. Resolution No. 2025-06 Invoicing Policy (Johnson/Stieve)
10. Resolution No. 2025-07 2025 Fire Fee Schedule (Stieve)
11. Resolution No. 2025-08 Amending the 2025 Wage Scale for Non-Represented Career Staff (Johnson)

Commissioner Comments & Future Agenda Items

- Next Meeting Date: February 26, 2025

Adjournment

Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires the meeting or materials at the meeting to be in an accessible location or format, should contact the business office of the Baraboo Area Fire and EMS District at 135 4th Street or phone 356-3455 during regular business hours at least 48 hours before the meeting so reasonable arrangements can be made to accommodate each request. It is possible that members of, and possibly a quorum of members of, other governmental bodies of municipal members of the District, who are not members of the commission, may attend the above stated meeting to gather information. However, no formal action will be taken by any governmental body at the above stated meeting, other than the commission identified in the caption of this notice.