

MINUTES
Baraboo Area Fire and EMS District Commission Meeting
Baraboo Fire & EMS Station 135 4th Street, Baraboo, WI
Wednesday, October 23, 2024 at 6:30pm

Call Meeting to Order – Meeting was called to order by Joel Petty at 6:30pm.

Note compliance with the Open Meeting Law – Compliance with Open Meeting Law was verified.

Roll Call – Roll Call was taken.

Commissioners Present: Joel Petty, Scott Sloan, Tim Stone, Dan Zurawski, Mike Arndt, Terry Turnquist and Dave Kitkowski

Commissioners Excused: Heather Kierzek

Commissioners Absent: Randy Puttkamer

Others Present: Caleb Johnson, Kevin Stieve, Josh Hecht, Megan Marshall

Adoption of Agenda – Motion by Tim Stone, seconded by Scott Sloan to approve. Voice vote, motion carried unanimously.

Approval of September 25, 2024, Minutes – Motion by Scott Sloan, seconded by Tim Stone to approve. Voice vote, motion carried unanimously.

Public Comments – None noted.

Reports

- Legal Counsel Report – None.
- President’s Report – None.
- Financial Report – In packet.
- Asst. Chief of Operations Report – Josh Hecht gave Asst. Chief of Operations report.
- Asst. Chief of Training – Report is in the packet.
- EMS Chief’s Report – Caleb Johnson gave EMS Chief report.
- Fire Chief’s Report – Kevin Stieve gave Fire Chief report.

New Business

Discussion and possible action regarding the following items:

1. Approve check details and online payments for September 1st – September 30th, 2024, in the amount of \$251,501.79. - Motion by Scott Sloan, seconded by Dan Zurawski to approve. Voice vote, motion carried unanimously.
2. Resolution No. 2024-16 Approving Fire & EMS Mutual Aid Agreements with the City of Portage Fire Department (Stieve/Johnson) - Motion by Tim Stone, seconded by Terry Turnquist to approve. Voice vote, motion carried unanimously.
3. Resolution No. 2024-17 Approving Updated EMS Fee Schedule (Johnson) - Motion by Dan Zurawski, seconded by Tim Stone to approve. Voice vote, motion carried unanimously.
4. Resolution No. 2024-18 Revised Letter of Agreement with the City of Baraboo RE: Capital Equipment Fund Arrears. (Johnson) - Motion by Scott Sloan, seconded by Dan Zurawski to approve. Voice vote, motion carried unanimously.
5. Resolution No. 2024-19 Approving DNR FFP Grant Application and Award (Stieve) - Motion by Scott Sloan, seconded by Tim Stone to approve. Voice vote, motion carried unanimously.
6. Resolution No. 2024-20 Amending the 2025 Fire Capital Budget (Johnson) - Motion by Scott Sloan, seconded by Dan Zurawski to approve. Voice vote, motion carried unanimously.
7. Resolution No. 2024-21 Renewing the Line of Credit with Community First Bank (Johnson) - Motion by Scott Sloan, seconded by Terry Turnquist to approve. Voice vote, motion carried unanimously.

Approved:

8. Resolution No. 2024-22 Approving the LifePAK 35 Purchase Proposal (Johnson) - No action taken at this time, postpone to next meeting.
9. Resolution No. 2024-23 Ratifying the 2025-2027 Collective Bargaining Agreement (Johnson) Motion by Tim Stone, seconded by Terry Turnquist to approve. Roll Call vote, all ayes, motion carried unanimously.

Commissioner Comments & Future Agenda Items

- Next Meeting Date: December 18th, 2024

Adjournment - Motion by Dan Zurawski, seconded by Scott Sloan to adjourn. Voice vote, motion carried unanimously.