

**Baraboo Area Fire and EMS District Personnel Meeting
MINUTES**

**Thursday, September 12, 2024 at 9:30am
135 4th Street, Baraboo, WI 53913**

Members Present: Kevin Calkins, Tom Clark, Ruth Steinhorst

Members Excused: John Schick, Brent Bailey

Others Present: Caleb Johnson, Kevin Stieve, Megan Marshall

Call Meeting to Order – Meeting was called to order by Kevin Calkins.

Note compliance with Open Meeting Law – Meeting agenda was posted prior to the meeting in compliance with the Open Meeting Law.

Roll Call: Kevin Calkins, Tom Clark, Ruth Steinhorst, Brent Bailey and John Schick

Adoption of Agenda – Motion by Ruth Steinhorst, seconded by Tom Clark to approve. Voice vote, motion carried unanimously.

Approval of August 15, 2024 Minutes – Motion by Tom Clark, seconded by Ruth Steinhorst to approve. Voice vote, motion carried unanimously.

Public Comments

Written comments received may be read, if recognized by the presiding officer. No written comments were received.

New Business

Discussion and possible action regarding the following items:

1. Approve Eligibility List – Motion by Ruth Steinhorst, seconded by Tom Clark to approve. Voice vote, motion carried unanimously.
2. Update on Exit Interview Participation by Personnel Board Members (Calkins) – Kevin Calkins shared the information from the email sent from legal.

Member Comments & Future Agenda Items -

Adjournment – Motion by Ruth Steinhorst, seconded by Tom Clark to adjourn. Voice vote, motion carried unanimously.

Respectfully submitted by Megan Marshall, Executive Assistant-Baraboo Fire and EMS District