

**Baraboo Area Fire and EMS District Personnel Meeting
MINUTES**

**Thursday, June 8, 2024 at 9:30am
135 4th Street, Baraboo, WI 53913**

Members Present: Kevin Calkins, Tom Clark, Ruth Steinhorst, John Schick, Brent Bailey

Members Excused: N/A

Others Present: N/A

Call Meeting to Order – Meeting was called to order by Kevin Calkins at 9:32 a.m.

Note compliance with Open Meeting Law – Meeting agenda was posted prior to the meeting in compliance with the Open Meeting Law.

Roll Call: Kevin Calkins, Tom Clark, Ruth Steinhorst, Brent Bailey and John Schick

Adoption of Agenda – Motion by Ruth Steinhorst, seconded by Brent Bailey to approve. Voice vote, motion carried unanimously.

Approval of May 9, 2024 Minutes – Motion by John Schick, seconded by Ruth Steinhorst to approve. Voice vote, motion carried unanimously.

Public Comments

Written comments received may be read, if recognized by the presiding officer. No written comments were received.

New Business

Discussion and possible action regarding the following items:

1. Approve Eligibility List – Motion by Tom Clark, seconded by Ruth Steinhorst to approve. Voice vote, motion carried unanimously.

Member Comments & Future Agenda Items – Kevin Calkins provided an update in follow-up to an inquiry from Tom Clark regarding the potential for Personnel Board member involvement in the exit interview process for employees, in which Kevin reported that the district's legal counsel has advised that language authorizing, nor restricting, such involvement within that process currently exists within the Personnel Board Rules of Regulation or the District's Intergovernmental Agreement & Bylaws and it is recommended that Board Members propose a future agenda item to discuss language should the desire for this involvement still be desired.

Adjournment – Motion by Ruth Steinhorst, seconded by John Schick to adjourn. Voice vote, motion carried unanimously.

Respectfully submitted by Megan Marshall, Executive Assistant-Baraboo Fire and EMS District