

MINUTES
Baraboo Area Fire and EMS District Commission Meeting
Baraboo Fire & EMS Station 135 4th Street, Baraboo, WI 53913
Wednesday, January 24, 2024 at 6:30pm

Commissioners Present: Joel Petty, Scott Sloan, Tim Stone (Virtual), Heather Kierzek, Dan Zurawski, Mike Arndt, and Dave Kitkowski

Commissioners Excused: Randy Puttkamer

Commissions Absent: Terry Turnquist

Others Present: Caleb Johnson, Kevin Stieve

Call Meeting to Order – Meeting was called to order by Joel Petty at 6:30pm.

Note compliance with the Open Meeting Law – Compliance with Open Meeting Law was met.

Roll Call – Roll Call was taken.

Adoption of Agenda – Motion by Scott Sloan, seconded by Dan Zurawski to approve. Voice vote, motion carried unanimously.

Approval of December 13, 2023, Minutes – Motion by Scott Sloan, seconded by Heather Kierzek to approve. Voice vote, motion carried unanimously.

Public Comments – None noted.

Reports

- President – Make sure to fill out the reviews for both chiefs from Trakstar.
- Legal – None.
- Financial – None. Financials are in the packet.
- EMS Chief – Chief Johnson gave the EMS Report.
- Fire Chief – Chief Stieve gave the Fire Report.

New Business

Discussion and possible action regarding the following items:

1. Approve check details and online payments for November and December 2023, in the amount of \$216,334.81. Motion by Scott Sloan, seconded by Heather Kierzek. Voice vote, motion carried unanimously.
2. Approve transfer of funds in the amount of \$1806.10 from LGIP-FAP-Basic to Community First Money Market General account, for eligible FAP expenditures (Chief Johnson) Motion by Dan Zurawski, seconded by Scott Sloan. Voice vote, motion carried unanimously.
3. Resolution No. 2024-01 Amending the 2024 Wage Scale (Chief Johnson) Motion by Scott Sloan, seconded by Heather Kierzek. Voice vote, motion carried unanimously.
4. Resolution No. 2024-02 To Amend the Baraboo Area Joint Fire and Emergency Medical Services District Intergovernmental Agreement and Bylaws. Motion by Scott Sloan, seconded by Heather Kierzek. Roll call vote, all ayes, motion carried unanimously.
5. Resolution No. 2024-03 2024 Fire Fee Schedule (Chief Stieve) Motion by Dan Zurawski, seconded by Scott Sloan. Voice vote, motion carried unanimously.

Approved: February 21, 2024

MINUTES
Baraboo Area Fire and EMS District Commission Meeting
Baraboo Fire & EMS Station 135 4th Street, Baraboo, WI 53913
Wednesday, January 24, 2024 at 6:30pm

6. Complete and submit Conflict of Interest Disclosures. **No action needed, simply complete by June 2024.**

Commissioner Comments & Future Agenda Items

Next Meeting: Wednesday, February 21, 2024, at 6:30pm

Adjournment – Motion by Dan Zurawski, seconded by Scott Sloan to adjourn. Voice vote, motion carried unanimously.

Respectfully Submitted, Megan Marshall, Executive Assistant, Baraboo Fire and EMS District