

**Baraboo Area Fire and EMS District Personnel Meeting
MINUTES**

**Thursday, February 15, 9:30 am
135 4th Street, Baraboo, WI 53913**

Members Present: Kevin Calkins, Tom Clark, John Schick

Members Excused: Ruth Steinhorst

Members Absent: Brent Bailey

Others Present: Caleb Johnson, Kevin Stieve, Megan Marshall

Call Meeting to Order – Meeting was called to order by Kevin Calkins at 10:00am.

Note compliance with the Open Meeting Law – Compliance with Open Meeting Law was met.

Roll Call – Roll Call was taken.

Adoption of Agenda – Motion by John Schick, seconded by Tom Clark to approve. Voice vote, motion carried unanimously.

Approval of January 4, 2024, Minutes – Motion by John Schick, seconded by Tom Clark to approve. Voice vote, motion carried unanimously.

Public Comments – None noted.

New Business

Discussion and possible action regarding the following items:

1. Approve Eligibility List **Motion by Tom Clark, seconded by John Schick to approve. Voice vote, motion carried unanimously.**

2. First Amendment to the Baraboo Area Fire and EMS District Personnel Board Rules of Procedure. **Motion by John Schick, seconded by Tom Clark to forward to BAFED Commission with a recommendation to approve. Voice vote, motion carried unanimously.**

Member Comments & Future Agenda Items

Tom Clark asked if those employees resigning/retiring get an exit interview and if so if the Personnel Board has an opportunity to be involved in those exit interviews. Caleb Johnson said he could consult with legal to see if this is possible.

Adjournment – Motion by Tom Clark, seconded by John Schick to adjourn. Voice vote, motion approved unanimously.

Respectfully Submitted, Megan Marshall, Executive Assistant - BAFED

Approved: April 11, 2024