

**Baraboo Area Fire and EMS District Commission Meeting
MINUTES**

**Wednesday, December 13, 2023, 6:30 pm
135 4th Street, Baraboo, WI**

Commissioners Present: Joel Petty, Tim Stone, Scott Sloan, Heather Kierzek, Mike Arndt/Warren Mohar, Terry Turnquist, Dave Kitkowski

Commissioners Excused: Randy Puttkamer

Others Present: Caleb Johnson, Kevin Stieve, Josh Hecht, Mark Willer, Megan Marshall

Call Meeting to Order – Meeting was called to order by Joel Petty at 6:30pm.

Note compliance with the Open Meeting Law – Compliance with Open Meeting Law was met.

Roll Call – Roll Call was taken.

Adoption of Agenda – Motion by Tim Stone, seconded by Scott Sloan to approve. Voice vote, motion carried unanimously.

Approval of October 25, 2023, Minutes – Motion by Scott Sloan, seconded by Tim Stone to approve. Voice vote, motion carried unanimously.

Public Comments – None noted.

Reports

- President – None.
- Legal – None.
- Treasurer – None. Financials are in the packet.
- EMS Chief – Chief Johnson gave the EMS Report.
- Fire Chief – Chief Stieve gave the Fire Report.

New Business

Discussion and possible action regarding the following items:

1. Approve check details and online payments for October 2023, in the amount of \$542,991.11. – **Motion by Scott Sloan, seconded by Tim Stone to approve. Voice vote, motion carried unanimously.**
2. Resolution No. 2023-24 Designation of Surplus Equipment and Disposition Method (Sale of 578). (Johnson) – **Motion by Mike Arndt, seconded by Scott Sloan to approve. Voice vote, motion carried unanimously.**
3. Approval of transfer of money from LGIP-FAP-ATI to Community First Money Market General account in the amount of \$945.00, for eligible FAP grant expenses. (Johnson). – **Motion by Scott Sloan, seconded by Tim Stone to approve. Voice vote, motion carried unanimously.**
4. Resolution No. 2023-25 Ratification and Adoption of an Agreement between Baraboo Area Fire and EMS District Commission and International Association of Fire Fighters, AFL-CIO Local 5429. (Johnson/Stieve) – **Motion by Mike Arndt, seconded by Scott Sloan to approve. Roll Call vote, motion carried unanimously with all ayes.**

Commented [CJ1]: Consider CCP Class Fees \$1806.10 for LaMasney and Voights

Approved: January 24, 2024

5. Resolution No. 2023-26 Approving the Q4 Fire & EMS Budget Amendments. (Johnson/Stieve) – **No action taken.**
6. Resolution No. 2023-27 Approval of Recognized Holidays for Non-Union Full-Time Employees (Stieve) – **Motion by Dan Zurawski, seconded by Heather Kierzek to approve. Voice vote, motion carried unanimously.**
7. Resolution No. 2023-28 Approving 2024 Wage Scale (Johnson/Stieve) – **Motion by Scott Sloan, seconded by Dan Zurawski to approve. Voice vote, motion carried unanimously.**
8. Fire & EMS Chief Performance Evaluation Process (Discussion only) – **Scott Sloan will facilitate on commission end the tallies for evaluation process.**

Commissioner Comments & Future Agenda Items

- Next Meeting: Wednesday, January 24, 2024, at 6:30pm

Adjournment – Motion by Scott Sloan, seconded by Tim Stone to adjourn. Voice vote, motion carried unanimously.

Respectfully Submitted, Megan Marshall, Executive Assistant, Baraboo Fire and EMS District

Approved: January 24, 2024