

**Baraboo Area Fire and EMS District Personnel Meeting  
MINUTES**

**Thursday, January 4, 9:30 am  
135 4th Street, Baraboo, WI 53913**

**Members Present:** Kevin Calkins, Ruth Steinhorst, Brent Bailey, Tom Clark

**Members Excused:** John Schick

**Others Present:** Josh Hecht, Megan Marshall

**Call Meeting to Order** – Meeting was called to order by Kevin Calkins at 9:31am.

**Note compliance with the Open Meeting Law** – Compliance with Open Meeting Law was met.

**Roll Call** – Roll Call was taken.

**Adoption of Agenda** – Motion by Ruth Steinhorst, seconded by Brent Bailey to approve. Voice vote, motion carried unanimously.

**Approval of November 9, 2023 Minutes** – Motion by Tom Clark, seconded by Ruth Steinhorst to approve. Voice vote, motion carried unanimously.

**Public Comments** – None noted.

**New Business**

Discussion and possible action regarding the following items:

**Election of Secretary** - Nomination from Kevin Calkins for Tom Clark. Motion by Kevin Calkins, seconded by Brent Bailey to nominate Tom Clark for Secretary. Voice vote, motion carried unanimously.

**Approve Eligibility List - Full Time EMT/Firefighter** – Motion by Brent Bailey, seconded by Ruth Steinhorst. Voice vote, motion carried unanimously.

**Member Comments & Future Agenda Items**

- Brent Bailey asked about Cadet Program. Kevin Calkins noted it was approved at commission meeting it was just FYI and no action needed on personnel part.

**Adjournment** – Motion by Tom Clark, seconded by Ruth Steinhorst. Voice vote, motion approved unanimously.

***Respectfully Submitted, Megan Marshall, Executive Assistant - BAFED***

**Approved:** February 15, 2024