

## **AMENDED AGENDA**

### **Baraboo Area Fire and EMS District Commission Meeting Baraboo Fire & EMS Station 135 4<sup>th</sup> Street, Baraboo, WI Wednesday, February 21, 2024 at 6:30pm**

- Notice to -

Commissioners: Joel Petty, Scott Sloan, Tim Stone, Heather Kierzek, Dan Zurawski, Randy Puttkamer, Terry Turnquist, Mike Arndt, and Dave Kitkowski

Others: Caleb Johnson, Kevin Stieve, Josh Hecht, Mark Willer, William Cole, Dr. Aurora Lybeck, Mayor Nelson

To accommodate virtual attendance, members of the Commission and/or public may access the open session portion of the meeting via phone/computer by calling **(262) 220-7112** Conference ID: 298 654 784# (all numbers and symbol should be entered).

Written Comments: Members of the public must send written public comments on agenda items to Commission President Joel Petty at [joel\\_petty@hotmail.com](mailto:joel_petty@hotmail.com). These comments will be distributed to other Commission Members and may be read during the “Public Comments” section of the agenda, if recognized by the presiding officer.

- Call Meeting to Order
- Note compliance with the Open Meeting Law
- Roll Call
- Adoption of Agenda
- Approval of Minutes from January 24th, 2024

#### **Reports**

- Legal Counsel Report
- President’s Report
- Financial Report
- Asst. Chief of Operations Report
- Asst. Chief of Training Report
- EMS Chief’s Report
- Fire Chief’s Report

#### **Closed Session**

Upon proper motion and vote, the Baraboo Area Joint Fire and EMS District Commission may convene into Closed Session pursuant to Wis. Stats. 19.85(1)(c) for considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. (Fire and EMS Chiefs annual performance evaluation)

#### **Open Session**

The Baraboo Area Joint Fire and EMS District Commission will return to Open Session pursuant to Wis. Stats. 19.85(2) and may take action as a result of closed session discussions.

Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires the meeting or materials at the meeting to be in an accessible location or format, should contact the business office of the Baraboo Area Fire and EMS District at 135 4th Street or phone 356-3455 during regular business hours at least 48 hours before the meeting so reasonable arrangements can be made to accommodate each request. It is possible that members of, and possibly a quorum of members of, other governmental bodies of municipal members of the District, who are not members of the commission, may attend the above stated meeting to gather information. However, no formal action will be taken by any governmental body at the above stated meeting, other than the commission identified in the caption of this notice.

**AMENDED AGENDA**

**Baraboo Area Fire and EMS District Commission Meeting  
Baraboo Fire & EMS Station 135 4<sup>th</sup> Street, Baraboo, WI  
Wednesday, February 21, 2024 at 6:30pm**

**New Business**

Discussion and possible action regarding the following items:

1. Approve check details and online payments for December 2023, in the amount of \$190,020.23.
2. Approve check details and online payments for January 2024, in the amount of \$259,927.65.
3. Approve write-off of patient accounts in the amount of \$216,136.46, per AMB recommendation.
4. Approve transfer of funds in the amount of \$889.30 from LGIP-FAP-Basic to Community First General Money Market Account for eligible FAP expenditures (Johnson)
5. Resolution No. 2024-04 Approving First Amendment to the Baraboo Area Fire and EMS District Personnel Board Rules of Procedure.
6. Resolution No. 2024-05 Approving 2024 Q4 2023 Fire & EMS Budget Amendments (Johnson/Stieve)
7. Resolution No. 2024-06 Designating 2023 Fund Balances (Johnson)
8. Approve Position Descriptions for:
  - a. Part-time Firefighter/EMT/Paramedic
  - b. Part-time EMT/Paramedic

**Commissioner Comments & Future Agenda Items**

- Next Meeting Date: March 27, 2024

**Adjournment**

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