

**Baraboo Area Fire and EMS District Commission Meeting
AGENDA**

**Wednesday, June 28, 2023, 6:30 pm
135 4th Street, Baraboo, WI**

To accommodate virtual attendance, members of the Commission and/or public may access the open session portion of the meeting via phone/computer by calling (262) 220-7112 Conference ID: 137 629 042# (all numbers and symbol should be entered).

Written Comments: Members of the public must send written public comments on agenda items to Commission President Joel Petty at joel_petty@hotmail.com. These comments will be distributed to other Commission Members and may be read during the "Public Comments" section of the agenda, if recognized by the presiding officer.

Commissioners: Joel Petty, Scott Sloan, Heather Kierzek, Mike Arndt, Randy Puttkamer, Terry Turnquist, Tim Stone and Dave Kitkowski

Call Meeting to Order

Note compliance with the Open Meeting Law

Roll Call

Adoption of Agenda

Approval of May 24, 2023 Minutes

Public Comments

Written comments received may be read, if recognized by the presiding officer.

Reports

- President
- Legal
- Treasurer
- EMS Chief
- Fire Chief

CLOSED SESSION

Upon proper motion and vote, the Baraboo Area Fire and EMS District Commission may convene into closed session pursuant to §19.85(1)(c) Wis. Stats. for consideration of employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. (Discussion of Administrative Assistant position).

OPEN SESSION

The Baraboo Area Fire and EMS District Commission will return to Open Session pursuant to §19.85(2) Wis. Stats. and may take actions as a result of Closed Session discussions.

New Business

Discussion and possible action regarding the following items:

1. Election of Officers
 - President
 - Vice President
 - Secretary
 - Treasurer
2. Approve check details and online payments for May 2023, in the amount of \$178,162.63.
3. Approval of transfer of money from LGIP-FAP-Basic to Community First Money Market General account in the amount of \$1,017.16, for eligible FAP grant expenses. (Johnson)
4. Resolution No. 2023-10 : Approving the District's Purchasing Policy. (Johnson / Stieve)
5. Resolution No. 2023-11 : Amending the 2023 Operating and Capital Budgets. (Johnson / Stieve)
6. Resolution No. 2023-12 : Authorizing Lease of (2) 2023 Chevrolet 1500 Silverado Command Vehicles. (Johnson / Stieve)
7. Resolution No. 2023-13 : Authorizing Sales Contract and Ambulance Order of 2024 Lifeline Ambulance. (Johnson / Stieve)
8. Resolution No. 2023-14 : Administrative / Executive Assistant Position Description, Classification, and Wage Scale/Salary. (Johnson)

Commissioner Comments & Future Agenda Items

Next Meeting Date: Wednesday, July 26, 2023 at 6:30pm

Adjournment

Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires the meeting or materials at the meeting to be in an accessible location or format, should contact the business office of the Baraboo Area Fire & EMS District at 135 4th Street or phone 356-3455 during regular business hours at least 48 hours before the meeting so reasonable arrangements can be made to accommodate each request. It is possible that members of, and possibly a quorum of members of, other governmental bodies of municipal members of the District, who are not members of the commission, may attend the above state meeting to gather information. However, no formal action will be taken by any governmental body at the above state meeting, other than the commission identified in the caption of this notice.