

**Baraboo Area Fire and EMS District Commission Meeting
AGENDA**

**Tuesday, February 21, 2023, 6:30 pm
135 4th Street, Baraboo, WI**

Commissioners: Joel Petty, Scott Sloan, Heather Kierzek, Ed Geick, Mike Arndt, Randy Puttkamer, Terry Turnquist, Tim Stone and Dave Kitkowski

Virtual Attendance

To accommodate virtual attendance, members of the Commission and/or public may access the open session portion of the meeting via phone/computer by calling (262) 220-7112 Conference ID: 268 171 244# (all numbers and symbol should be entered).

Call Meeting to Order

Note compliance with the Open Meeting Law

Roll Call

Adoption of Agenda

Approval of Previous Minutes

1. December 14, 2022 Finance/Personnel Minutes
2. December 14, 2022 Regular Commission Minutes
3. January 4, 2023 Formation Meeting Minutes
4. January 17, 2023 Regular Commission Minutes

Public Comments

Members of the public must send written public comments on agenda items to Commission President Joel Petty at joel_petty@hotmail.com. These comments will be distributed to other Commission Members and may be read during the "Public Comments" section of the agenda, if recognized by the presiding officer.

Reports

1. Legal Counsel Report
2. President's Report
3. Treasurer / Financial Report
4. Chief's Reports
 - 4.a EMS Chief's Report

4.b Fire Chief's Report

New Business

Discussion and possible action regarding the following items:

1. Approve November 16 - December 31, 2022 Accounts Payable in the amount of \$435,331.13 (Caleb)
2. Approve January 2023 Accounts Payable (Caleb)
3. Approve Write-off of Patient Accounts in the amount of \$92,218.16, per AMB recommendation. (Caleb)
4. Approve Resolution No. 2023-03 Authorizing Memorandum of Understanding with the Wisconsin Department of Natural Resources (Kevin)
5. Approve Resolution No. 2023-04 Authorizing Assignment of 2022 Fund Balances (Caleb)
6. Approve transfer and expensing of funds in the amount of \$2,294.54 from LGIP FAP-Basic account to CFB Money Market General Account, for reimbursement to J. Derge and T. Erickson for FAP eligible Advanced EMT tuition and course fees (Caleb)
7. Approve 2023 Baraboo Area Fire and EMS District Organizational Chart (Caleb & Kevin)
8. Medical Service Provider Agreement with Brakebush Brothers Inc. (Caleb)

Commissioner Comments & Future Agenda Items

- Next meeting date: March 28, 2023 at 6:30pm
- Updated EMS Chief Job Description
- Amending the 2023 Operating & Capital Budgets

Adjournment

Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires the meeting or materials at the meeting to be in an accessible location or format, should contact the business office of the Baraboo Area Fire & EMS District at 135 4th Street or phone 356-3455 during regular business hours at least 48 hours before the meeting so reasonable arrangements can be made to accommodate each request. It is possible that members of, and possibly a quorum of members of, other governmental bodies of municipal members of the District, who are not members of the commission, may attend the above state meeting to gather information. However, no formal action will be taken by any governmental body at the above state meeting, other than the commission identified in the caption of this notice.